

# 1st QUARTER BUDGET CLINIC ACTIONS

# APPENDIX C

Issues shown in **bold** are the outstanding actions from a previous Budget Clinic in 2006/2007

<b>SOCIAL CARE</b>				
<b>Issue</b>	<b>Action Required</b>	<b>Timeframe</b>	<b>Progress</b>	<b>Person Responsible</b>
<b>Transport cost pressure due to transfer staff to central buildings Essential User car park permits now required</b>	<b>Review issue of cross service charging for car parking</b>	<b>September 2007</b>	<b>This action remains outstanding due to capacity within the Strategic Procurement section.</b>	<b>Director of Resources/Strategic Procurement</b>
<b>Residential Care Package funding</b>	<b>Review and comparison with other local authorities</b>	<b>July 2007</b>	<b>A review of the Fairer Charging Policy is underway and will be complete by October 2007.</b>	<b>Tony Parkinson/Ruth Hicks</b>
Direct Payments	Prepare an estimate of the costs/savings on the take up.	October 2007		Tony Parkinson/Ruth Hicks
Fair Price Care Review	Calculate the likely financial impact of changes to the Fair Price for Care proposals.	October 2007		Tony Parkinson

<b>CORPORATE SERVICES</b>				
<b>Issue</b>	<b>Action Required</b>	<b>Timeframe</b>	<b>Progress</b>	<b>Person Responsible</b>
<b>Electoral Registration – Cost of Postal Voting</b>	<b>Inclusion of additional cost as a result of new legislation for postal ballots in Legal Services’ MTFP</b>	<b>July 2007</b>		<b>Richard Long</b>
Demands on the Corporate Initiatives Fund	Include a review of the fund in the MTFP	November 2007		Paul Slocombe

<b>REGENERATION</b>				
<b>Issue</b>	<b>Action Required</b>	<b>Timeframe</b>	<b>Progress</b>	<b>Person Responsible</b>
Can economies of scale on security measures across the town centre be achieved?	Review the proposed arrangements and report back to next budget clinic for inclusion in the MTFP.	July 2007 Revised to November 2007	Officers from the Environment & Social Care service groups are investigating if this can be achieved.	Tony Parkinson/Ian Parker
MIMA budgets & performance.	Separate paragraph in budget clinic reports on MIMA in relation to budgets & performance	All future budget clinic reports	Included in the 1 <sup>st</sup> Quarter budget clinic Report.	Tim White/Godfrey Worsdale
Libraries budget pressures	Paper to be submitted to Director of Resources for inclusion in MTFP	March 2007	A paper was submitted to the Director of Resources in March 2007	Chrys Mellor
Pressures on the Regeneration budget.	Develop a Regeneration Medium Term Financial Plan.	July 2007 Revised to September 2007	A draft MTFP is being prepared by the service. Awaiting actions from the CMT/Executive away day	Tim White/Heads of Services
WMNT underspending on projects	A revised cash flow statement to be produced	September 2007		Lindsay Taylor
Achievement of Gershon Savings	Replacement gershon (cashable/non cashable) proposals for 2007/2008	September 2007		Tim White

<b>CHILDREN, FAMILIES &amp; LEARNING</b>				
<b>Issue</b>	<b>Action Required</b>	<b>Timeframe</b>	<b>Progress</b>	<b>Person Responsible</b>
<b>Overspend on Home to School Transport as a result of additional transport needs for pupils with special needs; including increasing numbers of post 16 special needs pupils accessing education in Middlesbrough.</b>	<p>As a result of the predicted overspend on Home to School Transport, a Value for Money study is to be carried out. This study should be a joint service review and not just at individual service level.</p> <p>A review of the policy of allocating home to school transport provision. A report is to be taken to CMT.</p>	<p>Currently on hold due to resources shortages</p> <p>October 2006 Revised to January 2007</p>	<p>Strategic Procurement has been tasked with leading the corporate review of transport.</p> <p>Report taken to CMT August 2007</p>	<p>Director of Resources/Strategic Procurement</p> <p>Jan Douglas</p>
<b>Increasing budget pressure in CFL.</b>	<b>The CFL complete budget review is to be completed with the aim of redesigning services to achieve financial savings.</b>	<b>October 2007</b>	<b>Complete budget review has been undertaken for CFL. The review identified service reviews necessary to remodel services, achieve integration and generate efficiency savings.</b>	<b>Gill Rawlings/Heads of Service</b>

<b>Community Education - Nautical Studies and Stainsacre – Future status</b>	<b>An option appraisal to be undertaken with regards to operating as a Trust.</b>	<b>September 2007</b>	<b>Work is ongoing on an option appraisal and report</b>	<b>Andy White</b>
<b>Vulnerable Children – Cost of Car Allowances</b>	<b>Investigating the feasibility of using lease cars to reduce transport costs.</b>	<b>Currently on hold due to resources shortages</b>		<b>Strategic Procurement</b>
Function Catering Service	Review the service with the aim of ensuring it breaks even by the end of the financial year	October 2007		Julie Cordiner
Connexions	To quantify the expected savings from merging the Connexions and Youth service	October 2007		Andy White

<b>ENVIRONMENT</b>				
<b>Issue</b>	<b>Action Required</b>	<b>Timeframe</b>	<b>Progress</b>	<b>Person Responsible</b>
<b>Future of the 10k road race and the estimated costs</b>	<b>To complete a reappraisal of the likely future gross cost of the Road Race</b>	<b>January 2007</b>	<b>A revised report was submitted to CMT in June 2007</b>	<b>Ian Parker/Ed Chicken</b>
<b>Neptune Leisure Centre – swimming income pressure</b>	<b>Investigate the feasibility of offering free swims or even a voucher system to encourage attendance</b>	<b>July 2007</b>	<b>A bid of £95,000 has been made to the PCT, which will cover the costs and the lost income</b>	<b>Ian Parker/Ed Chicken</b>
<b>Clairville Stadium – Staffing Costs</b>	<b>Review staffing costs</b>	<b>February 2007</b>	<b>The staffing costs were reviewed and budgets amended as appropriate as part of the 2007/08 budget setting process.</b>	<b>Ed Chicken</b>
<b>Waste Services – Potential Saving</b>	<b>Confirm the true waste services figure and any impact on Landfill Allowance Trading Scheme</b>	<b>February 2007</b>	<b>The final saving on Waste Disposal was outlined in the 2006/07 Revenue Outturn Report.</b>	<b>Ian Parker/Head of Service</b>
Cargo Fleet Depot	An update on the position of the Cargo Fleet Depot. Both in respect of Custodian Properties and Erimus	October 2007		Tom Punton

Building Works Service	Review the service with the aim of ensuring it breaks even by the end of the financial year	October 2007		Tom Punton
Pedestrianisation of the Cenotaph	Produce a report on options	August 2007		Ian Parker
Outstanding Reserves and Balances schemes	Produce a report of progress	August 2007		Ian Parker